

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
OCTOBER 8, 2020 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson Rod Goff

OTHERS IN ATTENDANCE WERE:

Susie Crews Joe Ortega Karen Antill Charlene Greenhill

There being a quorum present, the meeting was called to order by Vice President Billy Wilson at 2:01 PM, October 8, 2020.

MINUTES: Directors read the Minutes of the previous meeting of September 10, 2020.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of September 10, 2020. Rod Goff seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of September 2020 to the Board, noting that the WSC continues to be in good condition, financially.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by Rod Goff. - The BOD voted unanimously to accept the report, and the motion passed.

President Bonnie Tidball took over the meeting at 2:15.

OPERATIONS REPORTS:

Field Operations: Billy Wilson reported for Joe Ortega; on September 15th we started up well #6 and only got 5 gallons per minute, pump tested good, put in new wire, and new pipe. On September 22nd the pump went back in and the well pumped 60-65 gpm. On September 25th we started the 36-hour pump test at 9:30 am; started at 60gpm for 40 minutes, then held between 10 gpm to 15 gpm, finished with clear water. First sample was bad, well was disinfected and the next three (3) samples came back good. Billy reported that the Zero turn mower has been fixed and working well. Joe disconnected two (2) meters for non-pay and one (1) meter for Stage III watering violations. Joe repaired one service leak and sent out the lead and copper samples, yearly TCEQ samples at condo were done, one new tap, mowing and watering trees at well # 5, helped two (2) customers find leaks and got the truck inspected and registered.

Office Operations: Karen Antill reported that it has been business as usual and disconnect notices will be sent out September 23rd with a disconnect date of October 2nd. Karen advised that she sent out ten (10) certified letters to customers violating the Stage III watering restrictions, nine (9) have stopped watering, and one (1) was disconnected for continuing to violate the Stage III restrictions. One customer was disconnected for non-payment today. Karen advised that Bonnie and her completed the Texas 811 application and Karen will call and get help loading the map to their site. Karen advised that a customer has a reverse flow on their meter almost every day; Billy will contact the customer and see if it could be a check valve.

Class C Licensed Operator: Charlene Greenhill reported that she sent out the DLQOR report that is based on the monthly reports she gets from Joe. Charlene is working with Joe on the monthly water loss, and wondering why we have a negative water loss; Billy advised that they believe it's the check valves that are backflowing into the well and Joe and himself will check into it. Bonnie asked Charlene to put away the files she took upstairs. The Board discussed and will have things filed by individual wells and one for each plant site. Charlene advised that she will work on it and have it ready by the next meeting

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Discuss and review water use restrictions and stage – Ernie DeWinne presented the pumping report as of October 1st and showed where the pumping dropped from 82% to 81% and according to the TCEQ guidelines it should be 115% and suggests that we stay in Stage III Mandatory Watering Restrictions. The Board discussed and will continue Stage III Mandatory Use Restrictions for another sixty (60) days starting October 17, 2020. Rod will revise the Stage III letter and Karen will send them out early next week.
- B. Discuss fire hydrants and possible testing with contractor – Tabled
- C. Update on well #6 progress. – Billy advised that they have everything ready to go and the water district should be out to put the pin on soon. Billy advised that Joe made contact with the contractor that is putting the fence up to secure the well site. Billy advised that the formation is tight on well #6 and only about 45' of solid water but has a 60gpm pump. Billy said he spoke with Carl and we can change it out for a 20gpm pump which will pump the 10-15 gpm, and save the 60gpm pump for backup or for well #7. Billy said he doesn't know if well #6 is fine packed from the acidization of well #5 as to why it's only pumping 10-15 gpm. Billy said he would like to use well #6 as it is until next spring then possibly acidize it with 100-200 gallons of acid to dissolve the limestone to make a bigger reservoir. Billy advised that we may have to eventually clean out well #5 since it is starting to cave in. Billy said if we drill well #7 into the lower trinity in the winter months when the well drillers are less busy, we can put it online at our leisure.

MOTION: Ernie DeWinne made a motion to change out the 60gpm pump for a 20gpm pump as soon as possible. Billy Wilson seconded the motion. – The Board voted unanimously and the motion passed.
- D. Update on plant #1 electrical upgrades – Joe Ortega advised that he met with Danny and he is two (2) weeks behind and made sure he has all the parts and will start the electrical upgrades at plant #1 as soon as he can.
- E. Discuss and take action on final approval of tariff changes for a penalty for customers that do not make repairs after they have been notified of their leak – The Board discussed and approved the updated tariff changes and Bonnie will sign the final copy tomorrow. The Board discussed and Rod will draft a letter to be sent to customers that are not fixing their leaks after being notified.
- F. Update on AT&T cell phone tower at plant #2 – Ernie DeWinne advised that he spoke with AT&T and they are not in the market to put in a new cell phone tower at this time.
- G. Discuss candidates for open board position – No new candidates at this time.
- H. Update on status water system map – Billy Wilson and Joe will work on this and draw the lines, mains, hydrants, meter tie-ins, size of lines etc. Billy advised that it would not be to scale but as close as they can.

NEW BUSINESS:

- A. Discuss well #7 project and how to proceed with our engineer and TCEQ approvals – The Board discussed and would like our Engineer Bob Thonhoff to use the plans he drew up for well #5 and modify it to fit well #7. The Board discussed and since they had the lines put in ahead of time past well #6 to the junction, they are ready for well #7. The Board discussed and want to make sure that everything is on the plans before they approve them; the latitude & longitude, putting in the pump and airline, as well as going down to 1000'. Well #7 should be the same specks as well #5 so it should not take long for the plans to be drawn up.

MOTION: Ernie DeWinne made a motion to contract with our Engineer Bob Thonhoff to develop the plans for well #7 and to submit the project to TCEQ for approval. Billy Wilson seconded the motion. – The Board voted unanimously and the motion passed.

- B. Discuss future well locations – The Board discussed future water well locations and will check to see what lots are available to purchase in a location closer to the river on the south west side.

MEMBERSHIP COMMENTS:

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting at 3:26 PM.

The next BOD meeting will be held on November 12, 2020

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____ +